



Hillsborough School

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2024

School Directory

Ministry Number:	1313
Principal:	Mark Lewington
School Address:	18 Belfast Street, Hillsborough, Auckland
School Phone:	09 625 7307
School Email:	principal@hillsborough.school.nz
Accountant / Service Provider:	Schooled NZ Limited

Hillsborough School

Members of the Board

For the year ended 31 December 2024

Name	Position	How Position Gained	Term Expires
Bobby Bennett	Presiding Member	Elected September 2022	September 2025
Mark Lewington	Principal	ex Officio December 2016	
Shamubeel Eaquad	Parent Representative	Elected September 2022	September 2025
Christine Cammell	Parent Representative	Elected September 2022	September 2025
Bindya Naran	Parent Representative	Elected September 2022	September 2025
Patricia Carlyle	Staff Representative	Re-elected Sept 2022	September 2025

HILLSBOROUGH SCHOOL

Annual Financial Statements - For the year ended 31 December 2024

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Hillsborough School

Statement of Responsibility

For the year ended 31 December 2024


The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2024 fairly reflects the financial position and operations of the School.

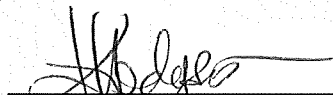
The School's 2024 financial statements are authorised for issue by the Board.

BOBBY BENNETT
Full Name of Presiding Member


Signature of Presiding Member

03 - June - 2025
Date:

Kara Hodgson
Full Name of Principal


Signature of Principal

3/6/2025
Date:

Hillsborough School

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2024

		2024	2024	2023
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Revenue				
Government Grants	2	3,757,632	3,536,115	3,567,670
Locally Raised Funds	3	163,479	137,500	148,376
Interest		18,815	8,000	12,860
Total Revenue		3,939,926	3,681,615	3,728,906
Expense				
Locally Raised Funds	3	56,787	50,500	30,076
Learning Resources	4	2,526,259	2,360,603	2,391,411
Administration	5	223,105	234,376	200,441
Interest		1,689	2,500	2,416
Property	6	1,137,274	1,036,746	1,072,601
Loss on Disposal of Property, Plant and Equipment		3,478	-	7,347
Total Expense		3,948,592	3,684,725	3,704,292
Net Surplus / (Deficit) for the year		(8,666)	(3,110)	24,614
Other Comprehensive Revenue and Expense		-	-	-
Total Comprehensive Revenue and Expense for the Year		(8,666)	(3,110)	24,614

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Hillsborough School

Statement of Changes in Net Assets/Equity

For the year ended 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Equity at 1 January		608,219	608,219	533,583
Total comprehensive revenue and expense for the year		(8,666)	(3,110)	24,614
Contributions from the Ministry of Education		-	-	34,064
Contribution - Furniture and Equipment Grant		-	-	15,958
Equity at 31 December		599,553	605,109	608,219
Accumulated comprehensive revenue and expense		599,553	605,109	608,219
Equity at 31 December		599,553	605,109	608,219

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Hillsborough School

Statement of Financial Position

As at 31 December 2024

	Notes	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Current Assets				
Cash and Cash Equivalents	7	346,416	151,604	195,292
Accounts Receivable	8	218,469	198,022	172,685
GST Receivable		33,232	-	25,437
Prepayments		15,059	29,875	29,875
Inventories	9	2,470	1,243	1,243
Investments		311,536	105,227	105,227
Funds Receivable for Capital Works Projects	18	-	-	32,926
		927,182	485,971	562,685
Current Liabilities				
Accounts Payable	12	353,782	204,445	208,174
Borrowings	13	-	-	11,464
Revenue Received in Advance	14	-	-	10,286
Provision for Cyclical Maintenance	15	19,929	21,263	30,341
Finance Lease Liability	16	11,069	9,595	11,539
Funds held in Trust	17	15,170	49,317	49,317
Funds held for Capital Works Projects	18	310,564	-	39,324
		710,514	284,620	360,445
Working Capital Surplus/(Deficit)		216,668	201,351	202,240
Non-current Assets				
Property, Plant and Equipment	11	504,625	532,544	529,476
		504,625	532,544	529,476
Non-current Liabilities				
Provision for Cyclical Maintenance	15	118,756	124,652	113,655
Finance Lease Liability	16	2,984	4,134	9,842
		121,740	128,786	123,497
Net Assets		599,553	605,109	608,219
Equity		599,553	605,109	608,219

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Hillsborough School

Statement of Cash Flows

For the year ended 31 December 2024

	Note	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Cash flows from Operating Activities				
Government Grants		779,149	836,882	751,665
Locally Raised Funds		162,038	220,156	177,147
Goods and Services Tax (net)		(7,795)	11,913	(13,524)
Payments to Employees		(409,738)	(399,212)	(356,195)
Payments to Suppliers		(312,090)	(374,773)	(364,854)
Interest Paid		(1,689)	(2,500)	(2,416)
Interest Received		15,038	(16,683)	12,520
Net cash from/(to) Operating Activities		224,913	275,783	204,343
Cash flows from Investing Activities				
Purchase of Property Plant & Equipment (and Intangibles)		(117,601)	(142,107)	(112,342)
Purchase of Investments		(206,309)	(4,627)	(4,627)
Net cash from/(to) Investing Activities		(323,910)	(146,734)	(116,969)
Cash flows from Financing Activities				
Furniture and Equipment Grant		-	-	15,958
Contributions from Ministry of Education		-	(34,064)	-
Finance Lease Payments		(8,434)	(14,932)	(8,919)
Repayment of Loans		(11,464)	-	(45,094)
Funds Administered on Behalf of Other Parties		270,019	49,317	77,889
Net cash from/(to) Financing Activities		250,121	321	39,834
Net increase/(decrease) in cash and cash equivalents		151,124	129,370	127,208
Cash and cash equivalents at the beginning of the year	7	195,292	22,234	68,084
Cash and cash equivalents at the end of the year	7	346,416	151,604	195,292

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Hillsborough School

Notes to the Financial Statements

For the year ended 31 December 2024

1. Statement of Accounting Policies

a) Reporting Entity

Hillsborough School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a School as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial statements have been prepared for the period 1 January 2024 to 31 December 2024 and in accordance with the requirements of the Education and Training Act 2020.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements with reference to generally accepted accounting practice. The financial statements have been prepared with reference to generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The School is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the School is not publicly accountable and is not considered large as it falls below the expense threshold of \$33 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

The School recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the School buildings. The estimate is based on the School's best estimate of the cost of painting the School and when the School is required to be painted, based on an assessment of the School's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 15.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the School. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 16. Future operating lease commitments are disclosed in note 23.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The School receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

Other Grants where conditions exist

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

f) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The School's receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

g) Inventories

Inventories are consumable items held for sale and are comprised of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

h) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

i) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the Board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the School will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building Improvements	25-40 years
Furniture and Equipment	10-33 years
Information and Communication Technology	3-5 years
Leased Assets held under a Finance Lease	Term of Lease
Library Resources	12.5% Diminishing value

j) Impairment of property, plant, and equipment

The School does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on [details of the valuer's approach to determining market value (i.e. what valuation techniques have been employed, comparison to recent market transaction etc.)].

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

k) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

l) Employee Entitlements

Short-term employee entitlements

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.

m) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

n) Funds held for Capital works

The School directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

o) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the school, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the School's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the School to meet this obligation and is detailed in the notes and disclosures of these accounts.

p) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

q) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the School has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

r) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statement of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

s) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

t) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Government Grants - Ministry of Education	655,294	610,524	635,789
Teachers' Salaries Grants	2,086,835	1,987,265	1,987,265
Use of Land and Buildings Grants	878,387	828,826	828,826
Other Government Grants	137,116	109,500	115,790
	<u>3,757,632</u>	<u>3,536,115</u>	<u>3,567,670</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Revenue			
Donations and Bequests	79,806	72,200	61,499
Fees for Extra Curricular Activities	59,919	60,600	31,182
Trading	46	-	-
Fundraising and Community Grants	19,568	4,700	55,695
Other Revenue	4,140	-	-
	<u>163,479</u>	<u>137,500</u>	<u>148,376</u>
Expense			
Extra Curricular Activities Costs	46,033	50,500	23,019
Fundraising and Community Grant Costs	10,754	-	7,057
	<u>56,787</u>	<u>50,500</u>	<u>30,076</u>
<i>Surplus/ (Deficit) for the year Locally Raised Funds</i>	<u>106,692</u>	<u>87,000</u>	<u>118,300</u>

4. Learning Resources

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Curricular	28,254	24,600	24,893
Information and Communication Technology	1,272	2,000	3,995
Employee Benefits - Salaries	2,306,186	2,188,035	2,171,828
Staff Development	33,077	24,000	31,712
Depreciation	140,080	105,818	142,119
Other Learning Resources	17,390	16,150	16,864
	<u>2,526,259</u>	<u>2,360,603</u>	<u>2,391,411</u>

5. Administration

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Audit Fees	9,399	8,328	7,570
Board Fees and Expenses	4,728	8,550	4,912
Other Administration Expenses	56,297	55,850	50,025
Employee Benefits - Salaries	134,047	143,686	120,401
Insurance	8,872	8,200	8,202
Service Providers, Contractors and Consultancy	9,762	9,762	9,331
	<u>223,105</u>	<u>234,376</u>	<u>200,441</u>

6. Property

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Consultancy and Contract Services	44,400	42,000	40,293
Cyclical Maintenance	28,319	32,260	21,755
Heat, Light and Water	27,529	25,000	29,777
Repairs and Maintenance	66,593	21,500	28,120
Use of Land and Buildings	878,387	828,826	828,826
Employee Benefits - Salaries	58,596	56,160	56,264
Other Property Expenses	33,450	31,000	67,566
	<u>1,137,274</u>	<u>1,036,746</u>	<u>1,072,601</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Cash and Cash Equivalents

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Bank Accounts	346,416	151,604	195,292
Cash and cash equivalents for Statement of Cash Flows	<u>346,416</u>	<u>151,604</u>	<u>195,292</u>

Of the \$346,416 Cash and Cash Equivalents, \$310,656 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings and include retentions on the projects, if applicable. The funds are required to be spent in 2025 on Crown owned school buildings.

8. Accounts Receivable

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Receivables	18,171	17,824	12,175
Loss on Uncollectible Accounts Receivable	-	-	4,555
Interest Receivable	4,871	25,437	1,094
Teacher Salaries Grant Receivable	195,427	154,761	154,861
	<u>218,469</u>	<u>198,022</u>	<u>172,685</u>
Receivables from Exchange Transactions	23,042	43,261	17,824
Receivables from Non-Exchange Transactions	195,427	154,761	154,861
	<u>218,469</u>	<u>198,022</u>	<u>172,685</u>

9. Inventories

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Stationery	2,470	1,243	1,243
	<u>2,470</u>	<u>1,243</u>	<u>1,243</u>

10. Investments

The School's investment activities are classified as follows:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Current Asset			
Short-term Bank Deposits	311,536	105,227	105,227
	<u>311,536</u>	<u>105,227</u>	<u>105,227</u>
Total Investments			

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2024	\$	\$	\$	\$	\$	\$
Building Improvements	66,167	35,585	-	-	(4,607)	97,145
Furniture and Equipment	325,106	27,472	(2,694)	-	(58,517)	291,367
Information and Communication Technology	102,736	47,522	-	-	(62,625)	87,633
Leased Assets	18,780	4,993	-	-	(11,951)	11,822
Library Resources	16,687	3,135	(784)	-	(2,380)	16,658
	529,476	118,707	(3,478)	-	(140,080)	504,625

The net carrying value of furniture and equipment held under a finance lease is \$11,822 (2023: \$18,780)

Restrictions

With the exception of the contractual restrictions related to the above noted finance leases, there are no restrictions over the title of the school's property, plant and equipment, nor are any property, plant and equipment pledged as security for liabilities.

	2024 Cost or Valuation	2024 Accumulated Depreciation	2024 Net Book Value	2023 Cost or Valuation	2023 Accumulated Depreciation	2023 Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	303,909	(206,764)	97,145	268,324	(202,157)	66,167
Furniture and Equipment	886,448	(595,081)	291,367	874,011	(548,905)	325,106
Information and Communication Technology	442,988	(355,355)	87,633	419,550	(316,814)	102,736
Leased Assets	44,093	(32,271)	11,822	42,987	(24,207)	18,780
Library Resources	71,226	(54,568)	16,658	71,447	(54,760)	16,687
	1,748,664	(1,244,039)	504,625	1,676,319	(1,146,843)	529,476

12. Accounts Payable

	2024 Actual	2024 Budget (Unaudited)	2023 Actual
	\$	\$	\$
Creditors	138,795	34,863	34,863
Accruals	9,399	7,570	7,570
Banking Staffing Overuse	654	-	3,629
Employee Entitlements - Salaries	195,427	154,761	154,861
Employee Entitlements - Leave Accrual	9,507	7,251	7,251
	353,782	204,445	208,174
Payables for Exchange Transactions	353,782	204,445	208,174
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	353,782	204,445	208,174

The carrying value of payables approximates their fair value.

13. Borrowings

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Painting Contract due within one year	-	-	11,464
Loans due in one year	-	-	-
	-	-	-

In 2023, the Board signed an agreement with Carus Ltd (the contractor) for an agreed programme of work covering an seven year period. The programme provides for an interior and exterior repaint of the Ministry owned buildings from 2023-2028 (inclusive). There is no liability and the painting maintenance has been recognised under the school's Cyclical Maintenance plan.

14. Revenue Received in Advance

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Grants in Advance - Ministry of Education	-	-	10,286
	-	-	10,286

15. Provision for Cyclical Maintenance

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Provision at the Start of the Year	143,996	143,996	178,799
Increase to the Provision During the Year	28,319	10,997	10,291
Use of the Provision During the Year	(45,094)	(9,078)	(45,094)
Provision at the End of the Year	138,685	145,915	143,996
Cyclical Maintenance - Current	19,929	21,263	30,341
Cyclical Maintenance - Non current	118,756	124,652	113,655
	138,685	145,915	143,996

Per the cyclical maintenance schedule, the School is next expected to undertake painting works during 2025. This plan is based on the schools schedule of maintenance as prepared by Carus Limited.

16. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
No Later than One Year	11,923	9,595	11,998
Later than One Year and no Later than Five Years	3,325	4,134	9,848
Future Finance Charges	(1,195)	-	(465)
	<u>14,053</u>	<u>13,729</u>	<u>21,381</u>
Represented by			
Finance lease liability - Current	11,069	9,595	11,539
Finance lease liability - Non current	2,984	4,134	9,842
	<u>14,053</u>	<u>13,729</u>	<u>21,381</u>

17. Funds held in Trust

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	15,170	49,317	49,317
	<u>15,170</u>	<u>49,317</u>	<u>49,317</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expense of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

18. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 9, and includes retentions on the projects, if applicable.

2024	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Drainage #238765	9,269	-	(3,148)	-	6,121
Classrooms & Toilets #1313-23-03	7,759	198,830	(154,692)	-	51,897
Roofing & Gutters #238762	(2,221)	29,193	(26,972)	-	-
Learning Hub #213302	(30,705)	17,681	22,604	-	9,580
AMS Combined #238764	22,296	3,161	(19,126)	-	6,331
Drainage & Slip Remediation #241038NIWE	-	450,962	(214,327)	-	236,635
Totals	6,398	699,827	(395,661)	-	310,564

Represented by:

Funds Held on Behalf of the Ministry of Education	310,564
Funds Receivable from the Ministry of Education	-

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Admin Extension	31,385	-	-	(31,385)	-
Drainage #238765	964	27,000	(18,695)	-	9,269
Classrooms & Toilets #1313-23-03	5,108	21,784	(19,133)	-	7,759
Roofing & Gutters #238762	-	-	(2,221)	-	(2,221)
Learning Hub #213302	(7,587)	227,725	(250,843)	-	(30,705)
Block 1-8 Electrical	(1,542)	-	-	1,542	-
AMS Combined #238764	-	94,623	(72,327)	-	22,296
Totals	28,328	371,132	(363,219)	(29,843)	6,398

Represented by:

Funds Held on Behalf of the Ministry of Education	39,324
Funds Receivable from the Ministry of Education	(32,926)

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the School. The School enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the School would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2024 Actual \$	2023 Actual \$
<i>Board Members</i>		
Remuneration	2,725	2,050
<i>Leadership Team</i>		
Remuneration	291,728	284,474
Full-time equivalent members	2	2
Total key management personnel remuneration	294,453	286,524

There are 5 members of the Board excluding the Principal. The Board has held 8 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2024 Actual \$000	2023 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	160 - 170	150 - 160

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2024 FTE Number	2023 FTE Number
100 - 110	4.00	1.00
110 - 120	1.00	0.00
120 - 130	0.00	1.00
130 - 140	1.00	0.00
	6.00	2.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2024 Actual	2023 Actual
Total	-	-
Number of People	-	-

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2024 (Contingent liabilities and assets at 31 December 2023: nil).

Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals. As such, this is expected to resolve the liability for school boards.

Pay Equity and Collective Agreement Funding Wash-up

In 2024 the Ministry of Education provided additional funding for both the Support Staff in Schools' Collective Agreement (CA) Settlement and the Teacher Aide Pay Equity Settlement. At the date of signing the financial statements the School's final entitlement for the year ended 31 December 2024 has not yet been advised. The School has therefore not recognised an asset or a liability regarding this funding wash-up, which is expected to be settled in July 2025.

23. Commitments

(a) Capital Commitments

At 31 December 2024, the Board had capital commitments of \$310,565 (2023:\$41,673) as a result of entering the following contracts:

Contract Name	2024 Capital Commitment \$
AMS Combined #238764	6,331
Classrooms & Toilets	51,897
Drainage #238765	6,122
Learning Hub #213302	9,580
Drainage & Slip Remediation #241038	236,635
Total	310,565

The Board receives funding from the Ministry of Education for Capital Works which is disclosed in note 18.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

	2024 Actual \$	2024 Budget (Unaudited) \$	2023 Actual \$
Cash and Cash Equivalents	346,416	151,604	195,292
Receivables	218,469	198,022	172,685
Investments - Term Deposits	311,536	105,227	105,227
Total financial assets measured at amortised cost	<u>876,421</u>	<u>454,853</u>	<u>473,204</u>

Financial liabilities measured at amortised cost

Payables	353,782	204,445	208,174
Finance Leases	14,053	13,729	21,381
Total financial liabilities measured at amortised cost	<u>367,835</u>	<u>218,174</u>	<u>229,555</u>

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.



Hillsborough Primary School

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AUCKLAND

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Mr. A E Houghton
Blackmore Virtue & Owens
P O Box 9579
Newmarket
AUCKLAND 1149

REPRESENTATION LETTER FOR THE YEAR ENDED 31 DECEMBER 2024

This representation letter is provided in connection with your audit, carried out on behalf of the Auditor-General, of the financial statements of Hillsborough School (the School) for the year ended 31 December 2024 for the purpose of expressing an independent opinion about whether the financial statements:

- present fairly, in all material respects;
 - the financial position as at 31 December 2024; and
 - the financial performance and cash flows for the year then ended; and
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

We understand that your audit was carried out in accordance with the Auditing Standards issued by the Auditor-General, which incorporate the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board.

We also understand that your audit was (to the extent that you deemed appropriate) carried out with the objective of:

providing an independent opinion on the School's financial statements; and
reporting on other matters relevant to the School's financial and other management systems that come to your attention, need improvement or are significant (for example, non-compliance with statutory obligations or a lack of probity).

General representations

To the best of our knowledge and belief:

- the resources, activities have been operating effectively and efficiently;
- we have complied with our statutory obligations including laws, regulations and contractual requirements;
- we have carried out our decisions and actions with due regard to minimising waste;
- we have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector (that is, we have carried out our decisions and actions with due regard to probity); and
- any decisions or actions have been taken with due regard to financial prudence.

We also acknowledge that we have responsibility for designing, implementing, and maintaining internal control (to the extent that is reasonably practical given the size of the School) to prevent and detect fraud or

error, and which enables the preparation of the financial statements that are free from material misstatement

whether due to fraud or error (a requirement of paragraph NZ40.1(a) in ISA (NZ) 240).

Representations for the financial statements

We confirm that all transactions have been recorded in the accounting records and are reflected in the financial statements, and that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have fulfilled our responsibilities for preparing and presenting the financial statements as required by section 134 of the Education and Training Act 2020 and, in particular, that the financial



Hillsborough Primary School

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General representations

To the best of our knowledge and belief:

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- we have complied with our statutory obligations including laws, regulations and contractual requirements;
- we have carried out our decisions and actions with due regard to minimising waste;
- we have met Parliament's and the public's expectations of appropriate standards of behaviour in the public sector (that is, we have carried out our decisions and actions with due regard to probity); and
- any decisions or actions have been taken with due regard to financial prudence.

We also acknowledge that we have responsibility for designing, implementing, and maintaining internal control (to the extent that is reasonably practical given the size of the School) to prevent and detect fraud or

error, and which enables the preparation of the financial statements that are free from material misstatement

whether due to fraud or error (a requirement of paragraph NZ40.1(a) in ISA (NZ) 240).

Representations for the financial statements

We confirm that all transactions have been recorded in the accounting records and are reflected in the financial statements, and that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have fulfilled our responsibilities for preparing and presenting the financial statements as required by section 134 of the Education and Training Act 2020 and, in particular, that the financial

statements:

- present fairly, in all material respects:

- the financial position as at 31 December 2024; and
- the financial performance and cash flows for the year then ended; and -
- comply with generally accepted accounting practice in New Zealand in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime.

- we believe the methods, significant assumptions, and data used in making and supporting the accounting estimates and the related disclosures in the financial statements are appropriate to achieve recognition, measurement or disclosure that is in accordance with the applicable financial reporting framework;
- we have appropriately accounted for and disclosed the related party relationships and transactions in the financial statements;
- we have adjusted or disclosed all events subsequent to the date of the financial statements that require adjustment or disclosure; and
- we believe the effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole.
- we have disclosed all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. Where applicable, such litigation and claims have been accounted for and disclosed in accordance with Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime; and]

Representations about the provision of information

We confirm that, to the best of our knowledge and belief, having made such enquiries as we considered necessary for the purpose of appropriately informing ourselves:

- we have provided you with:
- all information, such as records and documentation, and other matters that are relevant to preparing and presenting the financial statements and
- unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence;
- we have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud;
- we have disclosed to you all information in relation to fraud or suspected fraud that we are aware of and that affects the entity and involves:
- management;
- employees who have significant roles in internal control; or
- others where the fraud could have a material effect on the financial statements;
- we have disclosed to you all information in relation to allegations of fraud, or suspected fraud, affecting the entity's financial statements communicated by employees, former employees, analysts, regulators, or others;
- we have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing financial statements;
- we have disclosed the identity of the related parties, all of their relationships, and all of their transactions of which we are aware; and
- we have provided you with all the other documents ("other information") which will accompany the financial statements which are consistent with the financial statements, and the other information does not contain any material misstatements. 1

Going concern basis of accounting 2

We confirm that, to the best of our knowledge and belief, the School has adequate resources to continue operations at its current level for the foreseeable future. For this reason, the Board continues to adopt the going concern basis of accounting in preparing the financial statements for the year ended 31 December 2024. We have reached this conclusion after making enquiries and having regard to circumstances that we consider likely to affect the School during the period of one year from 30 May 2025, and to circumstances that we know will occur after that date which could affect the validity of the going concern basis of accounting.

We consider that the financial statements adequately disclose the circumstances, and any uncertainties, that we can reasonably be expected to be aware of concerning the adoption of the going concern basis of accounting by the School.

Publication of the financial statements and related audit report on a website

We confirm that we are responsible for the electronic presentation of the audited financial statements, and:

- that the electronic version of the audited financial statements and the related audit report presented on the website are the same as the final signed version of the audited financial statements and audit report.

- that the audited and unaudited information on the website has been clearly differentiated and we understand the risk of potential misrepresentation without appropriate controls.

- that we have assessed the security controls over audited financial information and the related audit report and are satisfied that procedures are adequate to ensure the integrity of the information provided.

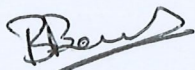
- that the full financial statements have been provided on the website.

The representations in this letter are made at your request, and to supplement information obtained by you

from the records of the School and to confirm information given to you orally.

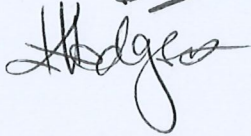
Yours faithfully

Presiding Member



03-June-2025

Principal



3/6/2025